

**Horry County**  
**Human Resources Department**  
**Risk Management**  
1301 Second Avenue  
Conway, SC 29526



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## **Job Vacancy- Full Time Position**

**Position: Senior Planner**  
**Salary Range: \$49,457-60,000**  
**Type: Full-Time**  
**Classification: G138**

**Department: PLANNING & ZONING**  
**Posting Date: 4/16/2019**  
**Closing Date: 5/16/2019**

### **General Job Description**

Horry County is located along the South Carolina coast and is part of the second fastest growing metropolitan statistical area in the nation. With over 320,000 residents, it is expected to grow by more than 250,000 people by the year 2040. This position has been created to expand the capabilities of this large, fast-paced and progressive department. Because Horry County's diverse and rapidly changing landscape and built environment, the ideal candidate must possess critical thinking skills and have the ability to work on a variety of projects that will support the County's Comprehensive Plan and Strategic Plan.

### **Duties of Position**

The Senior Planner will be immersed in and responsible for many current and long-range planning activities within the department, including, but not limited to, development and rezoning review, drafting of zoning regulations, preparation of technical memos and presentations, researching specific planning issues and developing reports, and managing special projects. The Senior Planner will coordinate and often facilitate meetings with design professionals, various County staff and departments, community partners, special interest groups, and citizens. This position will also work with various boards and commissions and will serve as the staff liaison to Keep Horry County Beautiful, which is a Keep America Beautiful Affiliate and subcommittee of the Horry County Parks and Open Space Board. Candidates should be able to work independently as well as part of a multidisciplinary team and have excellent oral and written communication skills.

### **Position Minimum Requirements**

Qualified candidates must possess a Master's Degree in Urban and Regional Planning, Landscape Architecture, Public Administration, Architecture, Engineering, Environmental Science, or other related field with a minimum of one to two years of experience or an equivalent combination of education, training and experience that provides the required knowledge, skills, and abilities. Candidates should have ArcGIS and/or Adobe Creative Suite experience or be willing to learn these skill sets within one year of employment. Candidates must be willing to furnish writing and mapping samples at time of interview and be able to pass required pre-employment physical and background check.

**HORRY COUNTY HUMAN RESOURCES ACCEPTS ON LINE APPLICATIONS ONLY. PLEASE VISIT OUR WEBSITE AT [www.horrycounty.org](http://www.horrycounty.org) AND CLICK ON THE EMPLOYMENT ICON TO COMPLETE AN APPLICATION. ALL APPLICATIONS /RESUMES MUST BE SUBMITTED ON LINE BY 5:00 PM ON THE DEADLINE DATE FOR FILING. HORRY COUNTY IS "FAMILY FRIENDLY GOLD CERTIFIED." HORRY COUNTY GOVERNMENT DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE OR DISABILITY.**