

Job Posting Form – Municipal Association of SC

Job title

Planning/GIS Manager

City/Town of

County of Lexington

Category

Planning, GIS

Position hours

8:00am - 5:00pm. Monday-Friday

Employee status

Full time

Job duties

List no more than three job duties in spaces below. Any over **three** will be dropped due to space constraints.

Description 1 of 3

Job Purpose:

Implements the use of GIS technology and its related services and applications wherever needed throughout Lexington County while supervising GIS software and computer purchases and licensing within the Department. Supervises County GIS and planning projects including those of the Planning Commission, ensuring that GIS technology is used wherever beneficial.

Essential Duties and Responsibilities:

- Implements the use of GIS technology wherever needed throughout the County; promotes the collection of data in a manner that can be linked to GIS spatial applications.
- Remains up to d

Job duty 2 of 3

This is an important management position in the administrative and technical structure of Lexington County. The County is currently in the process of embarking on a monumental event, the creation and implementation of the first, modern, Comprehensive Land Use Plan in accordance with the State Planning Enabling Legislation. This position will have the unique opportunity to influence that Plan by significantly contributing to the deployment of modern GIS data, technology and story mapping the process. Familiarity and experience with land use and comprehensive planning principles and practices in

Job duty 3 of 3

Qualifications

List qualifications in the spaces below – may include education, years of experience, certifications, specific areas of knowledge. Any over **three** will be dropped due to space constraints.

Qualification 1 of 3

Knowledge:

- GIS technology;
- Ersi's GIS software products including ArcGIS server;
- Relational database management systems such as SQL server and GIS architecture;
- Financial management;
- Hardware requirements for GIS software;
- Applications for GIS software;
- Planning concepts such as population growth, demographics, and addressing.

Qualification 2 of 3

Skills:

- Using GIS applications;
- Communication;
- Learning and troubleshooting software;
- Meeting quick deadlines;
- Maintaining methods of planning research.

Education/Experience:

- Bachelor's degree, with 3 to 5 years of experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

Licensing and Certifications:

- None Required.

Qualification 3 of 3

Working Conditions / Physical Requirements:

- Exerting up to 10 pounds of force occasionally, a negligible amount of force frequently, and/or or constantly having to lift, carry, push, pull or otherwise move objects, including the human body. Sedentary work involves sitting most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.
- Positions in this class typically require fingering, talking, hearing, seeing, grasping, standing, walking and repetitive motions.

Pay info

\$60,128.00

How to apply

<https://www.lex-co.com/Applications/HROnline/PUBLIC/VACANCYLISTING.ASPX>

Apply under Job Posting number: 010420

Web link to the job description

<https://www.lex-co.com/Applications/HROnline/PUBLIC/VACANCYLISTING.ASPX>

Deadline

8/13/2020

EOE Disclaimer

The following information will not be published with the job posting.

Main contact for this job posting

Holland Leger

Main contact's email

HLeger@lex-co.com

Main contact's phone number

(803) 785-8225